OFFICE OF THE
REGISTRAR
क'ब्रज्झार मुलुगसोलोंसालि
KOKRAJHAR UNIVERSITY
Kokrajhar, BTR, Assam 783370
Website: www.kokrajharuniversity.ac.in
Email ID: registrarkokuniversity@gmail.com   Contact No: 8638471995 (O)

No. KU/12/Notice/2025/242   Dated: Kokrajhar, the 24th of September, 2025.

NOTICE
(Regarding NIELIT – Certified Office Automation and IT Assistant Computer Course)

It is hereby notified for information to all the teaching staff, non-teaching staff and students of Kokrajhar University that the **National Institute of Electronics and Information Technology (NIELIT)** is offering a computer course on **"Certified Office Automation and IT Assistant"** which grants 15 Credits from NQRF.

The details for the afore mentioned course is as given below.

❖ **Duration**: 450 hours
❖ **Eligibility**: Minimum 10th (Matriculation) Pass
❖ **Proposed Course Completion**: 3 Months
❖ **Examination Fee**:
    1. SC/ST – No Fee
    2. Others – Rs 2,100/-

Documents required for Admission:

1. Passport Photograph
2. Caste Certificate
3. Educational Qualification Documents (any)
4. AADHAAR Card
5. APAAR ID/ABC Id Number
6. Interested students may apply for the course on or before 7th of October, 2025 through the link given below.

Google Form Link: **https://forms.gle/JaimkihBVtJQRK9C6**

Further, this course from NIELIT is open for all and students of Kokrajhar University will be given more preference.

Registrar
Kokrajhar University
Kokrajhar

Memo No. KU/12/Notice/2025/242   - (A)   Dated: Kokrajhar, the 24th of September, 2025.

Copy for information to:

1. The P.S to the Hon'ble Vice-Chancellor, Kokrajhar University.
2. All HoDs, Kokrajhar University.
3. The S/A, Kokrajhar University.
4. The Media In-charge, Kokrajhar University for publishing in the Website.
5. Office guard file.

Registrar
Kokrajhar University
Kokrajhar
Registrar
Kokrajhar University
Kokrajhar

Kokrajhar University
Study Centre of NIELIT Guwahati

Address: Kokrajhar University, Kokrajhar, BTR, Assam - 783370

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं)
National Institute of Electronics and Information Technology (NIELIT)
Ministry of Electronics and Information Technology (MeitY)
Government of India