OFFICE OF THE
CONTROLLER OF EXAMINATIONS
क'क्राझार मुलुगसोलोंसालि
KOKRAJHAR UNIVERSITY
Kokrajhar, BTC, Assam 783370
Website: www.kokrajharuniversity.ac.in

Email: controllerkokuniversity@gmail.com Contact No.- +917637811670

Memo No. KU/CoE/N/2026/00224 Date:13-05-2026

N O T I C E

B.A. /B.Sc. / B.A.-B.Ed.(ITEP) SEMESTER – II (FYUGP) (REGULAR BATCH: 2025)
UPLOAD OF PHOTOGRAPH AND SIGNATURE
ON E-SAMARTH PORTAL OF KOKRAJHAR UNIVERSITY

All B.A. /B.Sc. / B.A.-B.Ed.(ITEP) Semester – II (FYUGP) (Regular Batch: 2025) __of Kokrajhar University are hereby informed that they must upload their recent **formal photograph** and **signature** on the Kokrajhar University e-Samarth Portal.

Website: https://kgu.samarth.edu.in/index.php/site/login

The entire process must be completed on or before **16 May 2025.**

Failure to comply within the stipulated time may lead to difficulties in Semester-II Examination Admit Card generation. All students are advised to complete the steps promptly.

NOTE:

1. The step-by-step procedure for course registration is added below this notice for guidance of the students

Controller of Examinations (i/c)
Kokrajhar University

Memo No. KU/CoE/N/2026/00224A, Date:13-05-2026A
Copy to:

1. PS to the Hon'ble Vice- Chancellor, K.U for information
2. PS to Registrar, Kokrajhar University for Information
3. To Zonal officers
4. Office File

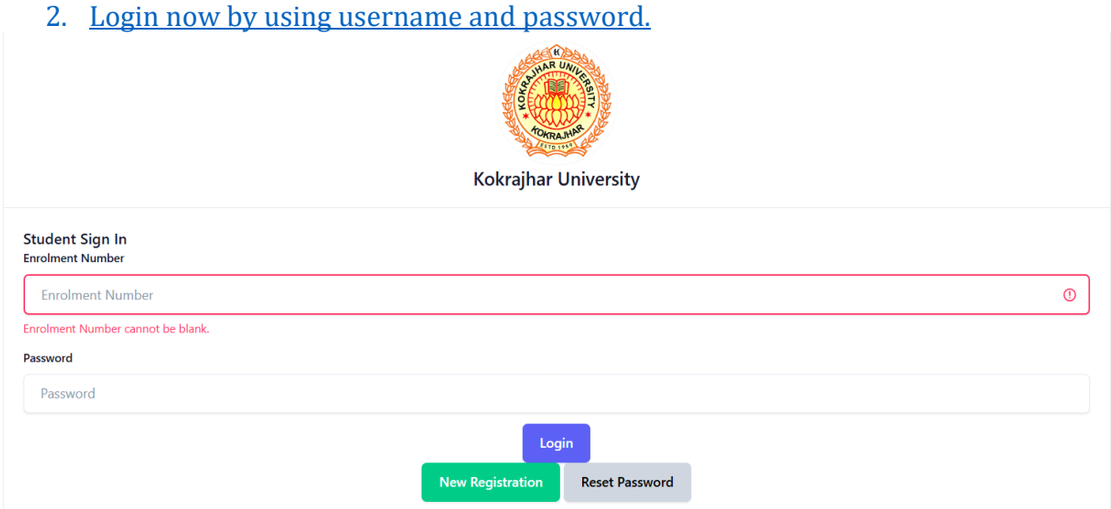
21/08/2025

Sincerely yours,
Controller of Examinations (i/c)
Kokrajhar University

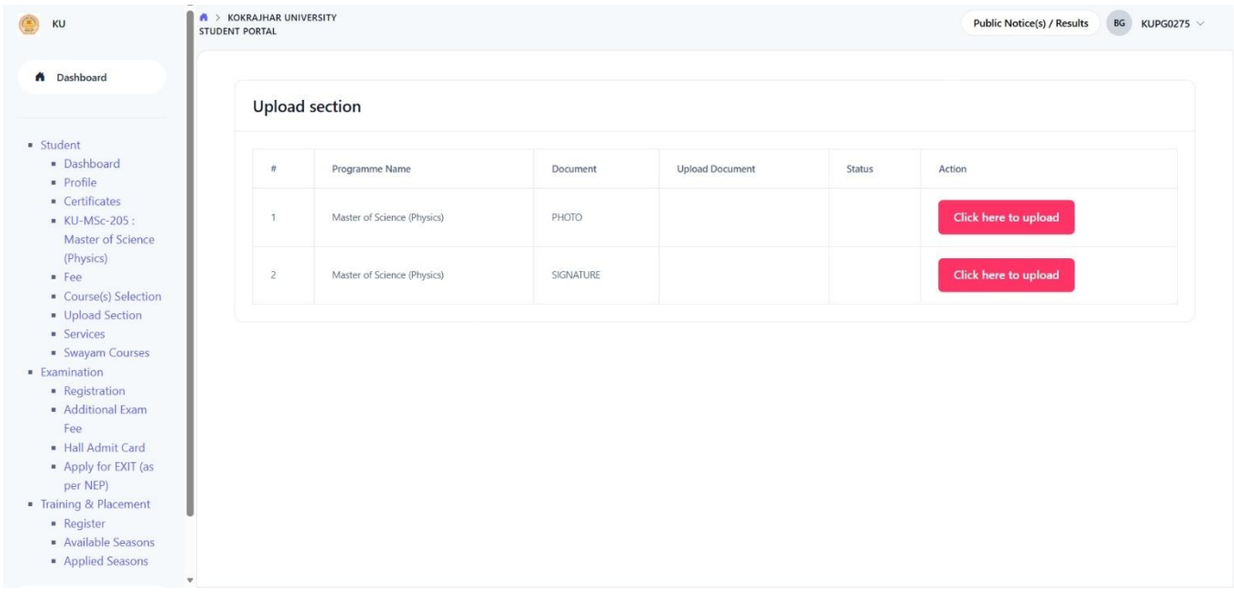
Controller of Examination (i/c)
KOKRAJHAR UNIVERSITY

STEPS OF UPLOAD:

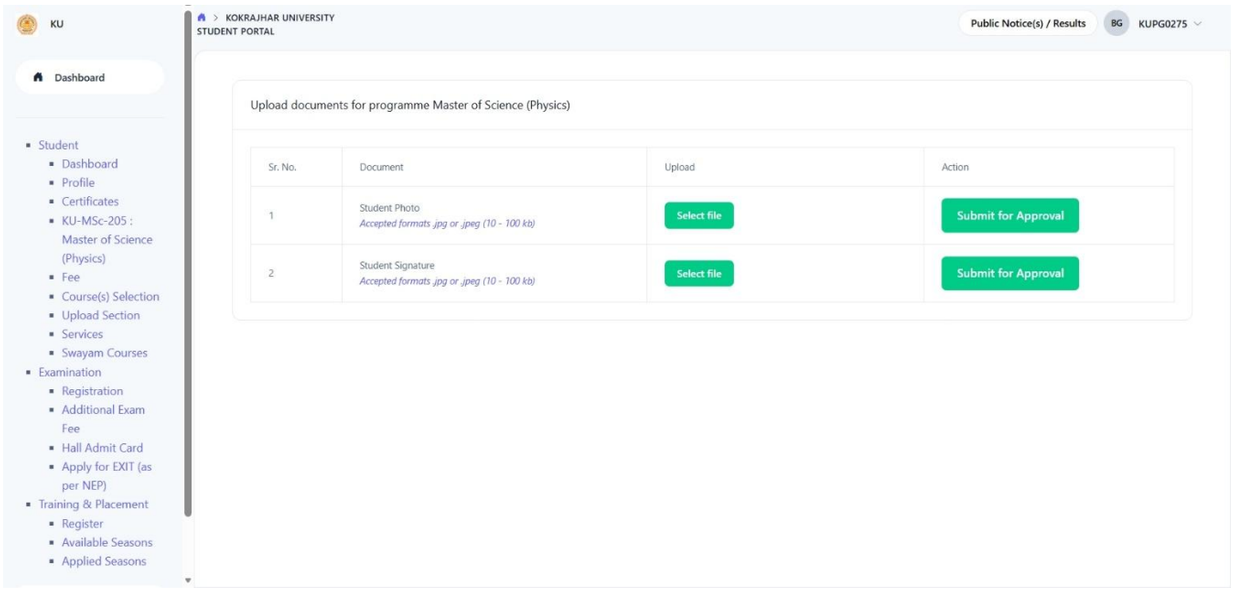
1. Visit the weblink **https://kgu.samarth.edu.in/index.php/site/login**
2. Login now by using username and password.



3. Click **Upload Section** on the left of the Dashboard. This page appears



4. Press Click here to upload. Upload document page appears **Enrolment Number**. Enter the E-Samarth Enrolment Number and Name of student in **CAPITAL LETTERS**



5. Click **select file** and choose the photo and signature images as per the format and file size (jpg/jpeg,10-100 kB) shown in the screenshot. Next click **submit for approval** and its done.